

President Jim Schmidt called the regular Board Meeting to order at 7 p.m. on Tuesday, November 16, 2021.

Roll Call – Loose (via zoom; but had to sign off from the meeting at 7:06 p.m. due to a family emergency), Schrubbe, Roehrig, Nolan, Keuler, Starfeld and Schmidt. Others present were Dennis DuPrey, Kim Plate, Ed Byrne, Dan O’Connell (Cedar Corporation), Tom Piepenburg, Josh Steffek and Dean LaFleur (Robert E. Lee) and Joe Tenor (Calumet County Patrol Sargent).

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

President Schmidt then called the public hearing to order regarding the proposed 2022 budgets for all funds. DuPrey explained the 2021 Assembly Bill 605 that may or may not get passed at a future date. This is in regards to the American Rescue Plan Act of 2021 (ARPA). He stated that part of the money the Village received may have to go towards workforce housing. Right now, the Board has those funds going to the 3rd Street and Chestnut Street improvements. If this bill is passed then the budget would be short by \$11,315. This was discussed and DuPrey stated that it’s probably best to wait to see what happens. It doesn’t pay to jump the gun since we are not sure whether the bill will be passed or not. He just wanted to make the Board aware of the possible situation. DuPrey then went over the tax levy summary sheet which incorporates all the different levies that the Village receives. Not all levies are in yet, but DuPrey’s prediction is that residents will see a decrease in property taxes. The overall proposed tax levy is proposed to increase from \$423,765 to \$448,015 or an increase of \$24,250 and the Village’s estimated tax rate will decrease from \$8.0307 to \$7.6821. DuPrey estimates resident’s property taxes to show a decrease of approximately \$1.00 per \$1,000; depending on how the other levies come through. He explained to the Board that they were able to achieve their goal of not taking any funds out of funds balance. Schrubbe stated that a concern he had was that by putting just \$5k in the fire department truck fund every year, it would take 40 years to pay for a new truck that way. Starfeld stated well there doesn’t need to be 2 tanker trucks anyway but that’s for a different meeting. DuPrey stated that he understands Schrubbe’s concern but it all comes down to the levy limits and how they have to be followed. Keuler asked if they have ever taken out a loan for a fire truck? DuPrey stated that has never happened. It was decided that it was a good idea to have Chief Loose come up with a schedule for trucks, air packs and any other larger purchases for the upcoming years. By having these projections broken down by year, it will help make it easier because the costs will then be more anticipated. DuPrey then explained that the budget documents already incorporated the proposed cuts made by the Village Board at the October Board Meeting. Schmidt then asked the public for input on the proposed budgets. There were none. He asked again. There were still none. The Board then discussed each fund. First up was the Sewer Fund. There were no changes. Action – to adopt the Sewer Fund budget as presented – motion: Schrubbe; second: Roehrig; carried. The Water Fund was then discussed. There were no changes. Action – to adopt the Water Fund budget as presented – motion: Schrubbe; second: Keuler; carried. The 1st Responder Fund was then discussed. There were no changes. Action – to adopt the First Responder budget as presented – motion: Schrubbe; second: Starfeld; carried. The TID #2 Fund was discussed. There were no changes. Action – to adopt the TID #2 budget as presented – motion: Schrubbe; second: Nolan; carried. The Capital Improvements Fund was then discussed. DuPrey explained that the capital expenditures and the general fund go hand in hand. They both are tied together with the tax levy. There were no changes. Action – to adopt the Capital Improvements fund budget as presented – motion: Roehrig; second: Starfeld; carried. The last fund discussed was the General Fund. There were no changes. Action – to adopt the General Fund budget as presented – motion: Roehrig; second: Keuler; carried. The next item was to set a local tax rate. Action – to set the local tax rate at \$7.6821242 – motion: Schrubbe; second: Nolan; carried. Schmidt then declared the public hearing closed.

The remaining of the Village Board Meeting then took place.

Citizen Questions and Concerns to be acted on at the next Board Meeting – none.

Announcements – Nomination papers may be circulated beginning on December 1, 2021 and must be filed by 5 p.m. on Tuesday, January 4, 2022. Candidates up for re-election are Village Trustees James Schrubbe, Peggy Nolan and Daniel Starfeld. The Hilbert/Potter Optimist Bingo Bash is Saturday, November 20th at the Hilbert Community Center. DuPrey said he also wanted to mention that the Santa Visit & Tree Lighting hosted by the Fire Department will be Thursday, December 2, 2021 at 6 p.m. Schrubbe thanked Kieso for getting that information on the Village Facebook page.

Minutes – Action – to approve the Board Meeting minutes as presented – motion: Starfeld; second: Schrubbe; carried. The Fire Department minutes were presented to the Board. Starfeld asked Schrubbe what the donation of \$200 was for? Schrubbe explained that there is an organization called Outagamie Cert that provides food/drinks to firefighters during fire calls; such as the large barn fire, at no cost. The donation is to this organization because they are trying to upgrade their current food truck. Action – to accept the Fire Department’s minutes and place them on file – motion: Roehrig; second: Keuler; carried. The First Responder’s minutes were presented to the Board. Action – to accept the First Responder’s minutes and place them on file – motion: Starfeld; second: Schrubbe; carried.

Treasurer’s Report for the Village of Hilbert – balances – (\$738,576.74) General fund; \$1,012,580.61 Sewer fund; \$193,283.11 Water fund; \$1.00 DOA Block Grant fund; \$1,115,840.61 T-Plus fund;

\$42,312.41 First Responder fund; (\$287,116.41) TID #2 fund; \$769,647.57 Capital Improvements fund. Action – to approve the treasurer's report as presented – motion: Schrubbe; second: Starfeld; carried. The Fire Department treasurer's report was presented to the Board. Action – to approve the Fire Department treasurer's report as presented – motion: Starfeld; second: Keuler; carried. The First Responder treasurer's reports for September and October were presented to the Board. Action – to accept the First Responder's treasurer's reports for September and October and place them on file – motion: Schrubbe; second: Roehrig; carried.

Claims – examined and discussed. Action – to pay all claims presented – motion: Schrubbe; second: Starfeld; carried.

Correspondence – There was no MEG Newsletter presented to the Board. There was no Boardman & Clark Newsletter present to the Board. The Calumet County Focus on Calumet Newsletters were presented to the Board for their information. The news article regarding a Village leader being charged with water meter tampering was presented to the Board for their information. DuPrey explained this was about a Village President at another municipality that stole approximately \$10k in water; basically, he unhooked his water meter to water his lawn and then reinstalled it upside down and the public works department was alerted about the tampering. Article from Wisconsin Policy Forum regarding Wisconsin's Fire and EMS Agencies and Services was presented to the Board for their information. DuPrey explained that this article gives information about the need for volunteers and the possibility of combining the entities, etc.

Reports - The report of labor hours was presented to the Board for their information. The report on building permits was presented to the Board for their information. The Notice of the 2021 Aggregate Assessment Ratios from Calumet County was presented to the Board for their information. DuPrey stated that the Village's rate came in at .818098739 which is 7.4% lower than last year. This amount was lower than what was anticipated. It's not good because the higher you are the better that is. This deals with the equalized value, sales data and the fact that homes are selling higher than what they have been assessed at. This is why we are doing the market update reassessment in 2022. The Notice of Preliminary Report on Major Class Comparison was presented to the Board for their information. DuPrey states that this ties in with the assessment ratios from Calumet County. The Village's residential ratio is 80.18 and the commercial ratio is 86.78. The goal is to stay at 90% or higher in order to stay in compliance. By doing the market update reassessment this will make the state happy by showing we are trying to be proactive regarding the situation. If we would do nothing then eventually the state would step in and does the reassessment and charge the Village for it.

2021 Projects – nothing new.

Change Orders – none.

Payment Requests – none.

Recycling/Rubbish – The monthly report was presented to the Board for their information. DuPrey stated that he has received a lot of positive feedback about switching to GFL and also about the bi-weekly recycling.

Police Protection for the Village – The report was presented to the Board for their information. Joe Tenor, Patrol Sergeant, addressed the Board. He explained about situations that have occurred throughout the Village in the last month; there were 3 incidents at the Hilbert Hot Spot that they needed to assist at. He also reminded the Board that Sherwood and Harrison have had some issues with vehicles being broken into and just to keep that in mind and to be diligent by not keeping valuables in the vehicles and keeping them locked. He stated that on November 15th the ban on overnight parking on the streets started to be enforced. Right now, for the first few days of it, they are just giving residents reminders instead of tickets just as notice. He also informed the Board that an officer would be present at the Santa Visit & Tree Lighting on December 2nd. Discussion and possible action regarding the 2022 contract for police protection – DuPrey stated that the contract is for 8 hours per week (as it is currently) and the total cost is \$24,360.96. It is an increase of \$711; about 3%; which is the normal with a new contract. Action – to approve the 2022 contract for police protection as presented – motion: Schrubbe; second: Roehrig; carried.

Fire Department – Chief Loose was not in attendance due to a fire meeting. Schrubbe stated that there were 3 fire calls. One being the large barn fire on the corner of Hwy 57 and Schneider Road. Nolan stated that she was actually the one to call that fire in on her way to work.

TID District(s) – nothing new.

Wastewater Treatment Plant – nothing new.

Well #4 –Update on the Project – Letter from the DNR regarding the approval of facilities plans and specifications – Josh from Robert E. Lee addressed the Board. He explained that this letter is in regards to the recent facilities plans and speculations that were submitted for the installation of the new iron pressure infiltration system at well #4. He stated that a few things had to be tweaked. One of those things being the addition of a 6" sewer lateral that will run out into the street. This change will actually turn out to be a cost savings. Josh said that they advertised for bids last week and will again this Thursday. December 13th is set for bid opening. Equipment lead time is 6-8 months out. DuPrey asked whether we can do the bid and then do the clean water loan after? Josh said yes; this way the amount will be more accurate.

Village Meadows Subdivision – DuPrey stated that the work has started already on two of the builds. Mail

Delivery – There are no other updates. Subdivision Improvements – Out lot #1 is complete. It has been leveled and grass has been planted. Phase II Development – Action – to approve the Plan Commission minutes – motion: Schrubbe; second: Roehrig; carried. Discussion and possible action regarding the final plat for Phase II – Roehrig asked how many lots Phase II included? There are 14 lots. Nolan asked if the work on the trail is being done? Plate stated after Thanksgiving trail work will start again. DuPrey stated that the new street will be called Tanglewood Way. Kueler mentioned that this time we need to make sure we don't get rid of the extra fill because last time we did that and we ended up paying to bring more in. Plate stated the electrical for the pond that is currently there has been completed. The pond for Phase II will be about 4x the size of this current pond. Josh stated that they are checking to see which would be most cost effective; doing the entire pond all at once or breaking it down to do part now and part in Phase III? Robert E. Lee is working on the infrastructure now. DuPrey stated that he and Plate will get together to discuss the other utilities. DuPrey stated that he received some rebate checks from WE Energies and Wisconsin Public Service for the hook-ups that have been completed. These checks came to approximately \$10k. Action – to approve the final plat for Phase II as presented – motion: Starfeld; second: Kueler; carried.

Fochs Trails Subdivision – No updates.

Former Bel Brands Property – Update on the Project – Dan O'Connell from Cedar Corporation addressed the Board. He stated that the contractor is at the substantial completion point. This means that they walked the property together; along with Plate; to check on the work that was completed. There were a few issues Plate pointed out. One of the issues was regarding the top soil used on the site. There was to be no rocks, clumps of soils or ruts on this area. The contractor acknowledged this. The contractor was thinking this work could be completed under the warranty; however; Josh stated that is incorrect because it was listed under the contract that it to be completed. Construction has to be completed prior to the final completion date of December 21st or an extension will be needed. Because of the time of the year; the issue with the top soil will more than likely not be fixed before then. The extension would be until Spring when the issue can be addressed and fixed. More than likely the it will need to be pulverized and raked again and the grass replanted. The fence will stay up until the grass starts to come in once the area is corrected. DuPrey stated that there is a 5% retainage that will be held in the amount of \$23,766. Another bid was received from a local contractor just to see what the Board might expect for a price for the project. It came in way under the retainage amount. So, DuPrey stated we should be fine with holding that amount and it should cover everything. DuPrey addressed Schrubbe and stated that at the last meeting Schrubbe wanted to know how much we had in the contingency for the overall project. DuPrey stated that he checked and that is \$35,138. Now with the first change order for \$32k and the 2nd one for \$11,439 that is going to leave us short. These are funds that we will have to come up with in order to pay the difference. Starfeld stated that there is nothing we can do about that now. Payment Requests – Payment Request #3 is for the amount of \$202,263. DuPrey informed the Board that the other payment requests have not been paid yet because the state has not paid the Village from the draw requests yet. He said the contractor is getting antsy. Starfeld said that he doesn't blame the contractor. If it were him, he wouldn't care that we had to wait to get the money because he would want to get paid for the work that he has completed. Josh stated that it is no one's fault (the Village's, Robert E. Lee's or the contractor's) the state is just that far behind on distributing the grant funds. Action – to approve Payment Request #3 in the amount of \$202,263 to be made to MRD Group, Inc. – motion: Starfeld; second: Kueler; carried. Change Orders – This is in regards to Change Order #2 in the amount of \$11,439.40. There was additional asbestos which was found and had to be removed from the site. This will be the only charge left when we receive the next payment due. Action – to approve Change Order #2 as presented – motion: Starfeld; second: Kueler; carried.

Hilbert Housing Authority – Action – to approve the meeting minutes from the last two meetings – motion: Schrubbe; second: Starfeld; carried. Update on the progress of the sale of property – DuPrey explained that the closing is set for Monday but chances are high that it may have to be extended again. DuPrey explained that it has been quite the process to get to this point. He, Jim Schmidt and Tom Piepenburg have put in countless hours on the project. Schmidt explained that there has to be a reserve set aside for the new buyer that's required to have \$15k available. Right now, there's \$5k in there so the Village would need to come up with the additional \$10k. This was discussed at great length. Discussion was on where these extra funds would come from. Schmidt explained that it isn't money they would have to pull from somewhere. The \$10k would be taken out of the proceeds from the sale. Starfeld stated well that's all you would have had to say then. That's fine then. Some Board members wanted to know how the finances were so out of whack and how Allegiant could let it get that way. Both DuPrey and Schmidt stated that David from Allegiant has been great with providing information and trying to make the process go smoothly. DuPrey reminded the Board that they need to remember that we want this sale to go through. If it doesn't then the Village will be stuck with maintaining and managing the buildings; which we do not want to happen. Schmidt stated that NextGen wants to buy the property and are going through all the steps necessary to purchase it. They have been great to work with. We paid off the mortgages for the property which was \$161k. The purchase price is \$400k. So, even if we have to pay the \$10k out of the profit we are still ahead. As far as Sunrise II there is no reserve fund that has to be with this sale. This property though is in need of much more work than Sunrise I. There are 4 units that are vacant. Kueler questioned what about our realtor, Howard? Nolan stated it seems like DuPrey, Schmidt and Piepenburg

have been doing all the work; what exactly is Howard doing? Schmidt stated that was a good point and he has a meeting planned with Howard to discuss those issues. Discussion and possible action regarding granting the Housing Authority President, the Village President and the Village Administrator the authority to finalize all financial details for the closing on the sale of the property – DuPrey and Schmidt explained that by doing this it would mean that no Special Board Meetings would have to be called for every little financial decision that will need to be made regarding the sale. Starfeld stated that he is fine with that; do what it takes to get it done. It was asked how much they think it'll be? Schmidt said right now with waiting on outstanding vouchers and some additional financial records it's hard to say. Maybe anywhere between \$10k and \$50k. He stated it may only be \$14k but no one really knows at this point. Action – to grant permission for Piepenburg, Schmidt and DuPrey finalize all financial details for the closing of the sale of the property not exceeding \$50k – motion: Starfeld; second: Roehrig; carried. Discussion and possible action regarding possible zoning code violation – DuPrey stated that the paperwork would be submitted and filed at the end of week.

COVID-19 – nothing new.

Lead Service Lines in the Village – Plate stated that the 2nd notice went out to the residents from the first list to try to get everyone on that list checked.

Issues with the rip rap stone on the drainage ditch at the end of Creek St. – Plate stated that they are waiting for Jerod to come and take a look at it and to decide what size/kind of stone will be needed.

New Business:

Discussion and possible action regarding appointing a replacement member to the Plan Commission – Schmidt stated that Matthew Lewis would like to step down from his position on the plan commission. Schmidt has talked to Jeff Loveland who is willing to take Lewis' place. Action – to appoint Jeff Loveland to take Matthew Lewis' place on the Plan Commission – motion: Schrubbe; second: Roehrig; carried.

Application for Operator's license – Action – to approve the operator's license list as presented – motion: Schrubbe; second: Keuler; carried. Classes/Seminars/Schooling for Employees – none.

Reports on schooling/training sessions – none.

Discussion and possible action regarding setting the Board meeting date for December – Schmidt explained that he would like to change the meeting date due to conflicts with his schedule. It was decided that Wednesday the 8th would work. Plate suggested 6 p.m. Everyone agreed. Action – to set the Board Meeting in December for the Wednesday, the 8th at 6 p.m. – motion: Starfeld; second: Keuler; carried.

Discussion and possible action regarding increasing the petty cash amount – D. DuPrey – DuPrey requested that the petty cash amount be raised from \$100 to \$200 for the cash drawer in the office. It seems like there has been an intake of larger bills being brought in. Residents paying a \$50 water bill and needing \$50 back; the cash drawer get depleted pretty quickly this way. Action – to approve increasing the petty cash amount to \$200 – motion: Schrubbe; second: Starfeld; carried.

Discussion and possible action regarding the procedure on notifying water and sewer customers on water leaks – D. Starfeld – Starfeld asked how do we actually notify people when they have water leaks? Actually, he asked do you want me to just explain my scenario first? Plate stated sure. Starfeld stated on the 29th of October, at his residence, the overhead garage door was open all day long. A notice was taped to the door that goes into the house through the garage. The letter stated that this is the second notice for a water leak. Starfeld stated that he talks to the guys all the time so what does second notice mean? Where the hell is the first notice? He then checks the front door; which he never uses. He found a note that fell in the bushes that must have been taped to the door at one point. He questions why are we putting notices on people's doors instead of picking up the phone? Plate stated because that's just how we do it. We are one of the very few communities that actually notify residents of leaks. If we just call people, they want us to come and fix the problem. So, we put notices on their doors; 1st notice (anything over 5 gallons); then if it remains on the leak notification for 5 days; we do a second notice. Starfeld stated so because that garage door was open, someone went through my garage to put the notice on the door leading into the house and legally that's trespassing. Plate stated that he was the one who actually put the notice on the door. Starfeld replied so legally you trespassed in my garage. If you thought that was ok to do that why not pick up the phone and call me? Plate replied because that's not how we do it. Starfeld stated so you decided to trespass instead? Plate stated well if you want to call it trespassing. Starfeld asked were you, or were you not, in my garage? Plate responded right, yes; I was. That's trespassing, end of conversation Starfeld stated. So, if you felt comfortable enough to do that; which I have no problem with; then you should have picked up the phone and say hey you have a second notice of a water leak at your house. I've probably talked to you 3 times in that week and Heather saw Mark on his little go-cart 4 times and never said anything to her about the leak either. Plate asked Starfeld if we are supposed to do this for everybody then or just for you? Starfeld stated for a Village of 1,100 people I think we can make a phone call. Plate said we are not going to do a phone call because...Keuler interrupted and asked why would you not do a phone call? Plate stated because they will want you to fix the problem and we can't do that. Keuler stated then that's what you tell them. Plate stated you're opening a whole can of worms. Keuler stated not really. Plate stated I have a well at my house. Who runs my house? Keuler said you do. Plate said exactly, does anyone notify me of my leak? No, I do. Where do we draw the line? Starfeld said then why the hell did we spend \$30k on this system? Plate said for billing and everything else. He said the more you do, the more services you give, the more

people expect. Starfeld asked if Plate knows how long it took to drive over to his house and put the notice up when a simple phone call could have handled it and time would have been saved? Schmidt stated guys we need to settle down. Let's bring the voice level down a little bit please. Starfeld stated well this is just dumb. Keuler stated he thinks the whole procedure needs to be gone over. He thinks by doing the phone calls you could save a lot of time. Schmidt asked where would they get all the phone numbers from? Starfeld stated we have phone numbers for everyone. DuPrey stated that we do try to keep phone numbers maintained and up to date in the office. Nolan asked what do you do if no one answers or they don't return a message? Plate stated exactly and what do you do when it takes them a week to call back? Nolan added or if their mailboxes are full? Starfeld stated why would you put it on a door that I don't use? Plate stated I don't know which door you use. Starfeld asked the other Board members when was the last time you guys ever used your front door? Nolan stated that's irrelevant. Kieso asked how are they supposed to know which door every resident prefers to use? Schmidt stated this needs to stop right now. If we want to change the procedure then we need to discuss that. We can't talk about who uses their front door and who doesn't. Keuler stated that he thinks in this day and age you need to make a call. This would be the quickest, fastest and easiest way. Nolan did not agree. She stated that she makes phone calls all the time at work for appointments and says a lot of the time peoples' mailboxes are full, people won't answer if they don't know the number calling or they don't always return the message. Keuler stated then in that case we should have a second procedure. This would save time. Nolan stated that she didn't think it would save time though. Keuler stated sure it would, because if you try to call first and then wait a week, and then follow up with a notice, you are only going to the resident's house one time instead of two. Maybe even put the letter in their mailbox. Keuler was told that is actually illegal to do. He stated then put it on the door. Kieso asked what door though? Keuler feels like we could be more efficient about this. Starfeld stated it's not even the fact that it was his leak notice. Keuler said it would still save time by calling first. DuPrey stated that he knows that some phone numbers have changed and people don't always update their new number with the office and he just wants everyone to be aware of that. Starfeld then said to Plate the ones that you absolutely, positively know, like you talk to me four times that week you can't ask me if I received the leak notice? Starfeld stated that he doesn't want Plate to play favorites to people but just a conversation to let him know. Plate stated well this is how we handle it; like I said we are one of a very few communities that do this; it's a service we provide. All the other communities that do it; this is the way they do it also. Keuler responded not Chilton. Chilton makes a phone call. Plate responded that's great, but he doesn't care what Chilton does. Plate continued to explain that there's another option out there. With the system that we have, we could provide the homeowner with an app where they could monitor their water at any time on their phone or on their computer. It will cost us \$1,200 to get it initially going. They would only be able to pull up their own account. They would be able to pull up all their information, such as, how much water they are using, leaks, etc. So, this is another option that is out there that will work with our system. Keuler stated maybe that's an option to throw out there and have an additional charge on the water bill for it. Starfeld asked Plate about how many water leaks do you get a month? Plate stated not that many. Starfeld stated well so far, we wasted 15 minutes with this conversation and why the hell can't a phone call just be made? Nolan questioned how many people besides Dan have complained. Kieso responded none that she knows of to the office. She stated that most people are surprised and appreciate that they get a notice when they have a leak at all. Starfeld and Plate continued to go back and forth and Schmidt stated that we are just going around in circles here. Keuler stated when he worked here and he'd go out and read a meter and if there was an astronomical difference, like 500 or 600 gallons, he'd go back to the residence and help figure out what was happening. Plate stated of course in a situation like that you would; which he also has done; but not for 5 or 10 gallons. For that, we put the note on the door because that's our policy. Starfeld responded by stating well that's your policy; we didn't make that policy. Plate stated that there has never been an issue with this before, but now all of a sudden, it's become an issue. Kieso asked Plate if he has ever had any other complaints and Plate stated not once before this. Starfeld stated that Charlie Fochs (the former DPW) would pick up the phone and call people. Plate stated well Charlie's not here. Starfeld said yeah, well yeah. Nolan stated to Starfeld that he's the only one complaining. Keuler stated that if there are not a lot of these leaks then he would like to see a phone call first and then follow up with a letter. Starfeld stated that he doesn't really care and he thinks it's absolutely stupid to put a notice on a someone's door; especially if you see people and talk to people within that week. He addressed Plate and stated if you can't do that little bit of work that's pretty bad for a director of public works guy. Kieso stated that Starfeld is getting out of line. Schrubbe stated that it was getting personal. Kieso told Starfeld that he was being very disrespectful and crossing the line; you can't do that. Plate stated that he believes that this is bullshit and he doesn't agree with any of it. Schmidt stated that the Board has to make a decision if they want to change the procedure or not. Ed Byrne stated he lived in De Pere for 30 years and if residents had a leak, they used to put a sticker on the house to inform the resident. Not a great idea, because it would get stuck to the siding and leave marks, but you'd notice it because it was fluorescent orange. Starfeld said that would be better than this notice; make it orange. Byrne said that residents got upset about the stickers, so now, the water department doesn't notify anyone on anything. He said the water department there took the attitude that it's your water, your water service, you're the one responsible for it, it's your problem and you pay the bill. Starfeld responded that's why we put that system in though. Keuler stated he agrees with that but we spent a lot

of money on this system, which the residents paid for, and this is a service we should provide. Schmidt stated that Plate has a system in place now; does the Board want him to keep the same system or change it? Starfeld responded with keep it the same; it's working good. No motion was made regarding changing the system. No action was taken.

Discussion and possible action regarding proposal for Corrosion Control Treatment (CCT) Study – Josh and Dean from Robert E. Lee addressed the Board with information regarding the CCT Study. The CCT Study is required by the DNR. The DNR has established compliance milestone dates. The first one is the submittal of a CCT Study Proposal, which is basically a generic outline, which is due by December 31, 2021. This will help to further define the project requirements and schedule prior to proceeding with the study. The CCT Study has to be made suitable to the DNR by December 31, 2022. Josh stated that we may need an extension until after well #4 is on line and all the bugs are worked out. He sees no problem with the DNR granting this extension because they know we are working on it and taking the needed steps. The cost for Robert E. Lee to do this would not to exceed \$19,975. The amount of \$20k has been budgeted already for this for 2022. Action – to approve the proposal with Robert E. Lee for the Corrosion Control Treatment (CCT) Study not to exceed the \$19,975 – motion: Schrubbe; second: Keuler; carried.

Waste Water Treatment Plant – Letter from the DNR regarding approval of a multi-discharger phosphorus variance – Josh and Dean from Robert E. Lee addressed the Board regarding the approval of a multi-discharger phosphorus variance. This is a conditional approval letter. This basically bought us 5 more years of time. The MDV conditions will become part of the reissued WPDES permit. This is the lowest cost alternative. We will continue to optimize with the chemicals that we have. With different pilots we have tried 3 different chemicals which have been used with no positive results. They try to run the pilots in all four seasons to get the results over a period of time. There is an annual fee. Dean stated that we will address the situation when the time comes and we get a more concrete number at what our limit will be at. Right now, the limit is .075 which is hard to achieve; it was at .1 for the plant. It's all basically built on your water shed. Plate explained that in 5 years we will be looking at a plant upgrade which would have estimated cost of 3 million dollars. He stated that we may have to look at sewer rates in order to get the funding because that is the first thing they look at before giving out funds. Update on the facility plan for the future upgrades for phosphorous removal – Josh and Dean from Robert E. Lee once again addressed the Board. They explained that the phosphorous money must be separate from the plant maintenance; so, the phosphorous upgrade was priced separately. The cost could be \$73k but because the Village has a chemical system, we may get away with a cost of next to nothing. We will wait for a response from the facility plan before we respond. When we get the new permits each year, they want an annual update of how we are showing good faith to optimize each year because you can't go up, you can only go down. Dean stated that Ornuva has been receptive of helping the Village with the overall cost of the upgrade. They had the option of putting up or upgrading their own treatment plant; but stated that they are not a wastewater treatment plant and nor do they want to be. When the time comes, they may be willing to share costs. Plate stated that they are a very good customer and the relationship with them has continued to improve over time. Dean stated this is a good thing. Plate stated he just wanted everyone to beware that an upgraded is coming down the road here. Dean stated as that time approaches you want to start taking a hard look at it and the options available.

Discussion and possible action regarding request to purchase a Chromebook – K. Plate – Plate stated that he was looking for approval to purchase a Chromebook for the public works department to use for training sessions, meetings, etc. The quote was for a Samsung Chromebook 4 – 11.6" 4 GB Ram with 32 GB EMMC from Ideal Technologies in the amount of \$229.99. DuPrey stated that the water computer equipment fund there is \$300 available where the funds could be taken from. Action – to approve the purchase of the Chromebook as presented – motion: Schrubbe; second: Nolan; carried.

Discussion and possible action regarding the request of a resident to hunt on land west of the 1st phase of Village Meadows – A new resident of the Village Meadows subdivision is requesting permission to waterfowl hunt on the small pond on the far west end of the subdivision. The pond is approximately 365 yards from the nearest dwelling to the east and over a half mile from any to the south. The Board was presented with a map showing the areas. The Board immediately agreed that due to the school being near by they were not willing to grant this request. Also, DuPrey stated soon the second phase will be starting so does it pay to approve for only one year? Schrubbe stated this is an easy one; the answer is that there is an ordinance against it so the answer is no. DuPrey stated that he just needs a motion to that effect then. Schrubbe stated we should not need a motion to uphold an ordinance. No action taken.

Village Board Member Informational Report – none.

Village Personnel Informational Report – Plate reported to the Board that Gow has decided to be down as a part-time employee cutting grass. He has been with the Village 7 years. It was mentioned on what to do for Gow as far as maybe a gift card, etc. It was suggested to look back and see what the Village has done for other employees. Starfeld asked if we were going to advertise for this position? DuPrey stated that replacement for this position will have to be discussed at another meeting since it was not on the agenda to be discussed tonight. DuPrey stated that he recently came across a very good article on Ag use land. Not land that is zoned Ag; but as Ag use. As long as it is used as agriculture use and is cropped it can be considered Ag use. He knows this has been a subject amongst many in the Village. Keuler mentioned to put this article on Facebook so residents are aware of the law behind it since there are some properties in the Village that people have concerns with. Schrubbe stated that it should be just

the article and the facts; nothing else. Nolan stated that it should not be put on Facebook because we should wait and to see if properties are cropped or not before the end of year and then go from there. Starfeld stated we should just let it alone. It was decided not to share the article.

President's Report –

Adjournment – Action – to adjourn – motion: Schrubbe; second: Starfeld; carried. The meeting was adjourned at 9:12 p.m.

Missy Kieso

Missy Kieso, Deputy Clerk Treasurer